



Are you passionate about women in politics? Are you a Democrat? Do you want to change the world? Then intern at Emerge California!

Marketing, Public Relations & Social Media

Responsibilities: Help expand and maintain the online presence of Emerge California (including Facebook, Twitter, Flickr, the Emerge California blog, and the website); Create press releases, blogs, editorials, etc.; Pitch stories to media outlets; Attend meetings and events on behalf of the organization.

Qualifications: Experience in marketing and/or public relations preferred. Strong communication skills required.

Political Research & Database Management

Responsibilities: Research current political events, issues, elected officials and women leaders for programmatic relevance; Update and maintain database with latest contact data, election results and Alumni updates.

Qualifications: Experience using internet search engines and database software systems. Experience using NGP a huge plus.

Program & Curriculum

Responsibilities: Research and review training and curriculum materials for the program; Revise program curriculum materials as needed; Liaise with past and future trainers regarding training modules; Scout potential locations and anticipate logistical needs.

Qualifications: Strong written and verbal communication skills required.

Community Outreach & Partnership Management

Responsibilities: Coordinate outreach efforts for recruitment including researching and developing relationships with Democratic and other like-minded organizations in and around the Bay Area and beyond; Maintain contact with program alumni; Attend events and info sessions on behalf of Emerge.

Qualifications: Strong interpersonal and verbal communication skills and experience in outreach preferred.

Development, Fundraising & Event Planning

Responsibilities: Research potential donors and grant opportunities and prepare all necessary related materials; Assist with event management and coordination including the annual event, receptions and house parties; Assist with budget planning for 2012 fiscal program year; Attend events on behalf of Emerge.

Qualifications: Strong organizational skills required. Experience with fundraising and/or finance is preferred but not required.